



Issued on: 25 May 2012

Deadline For Application: 22 June 2012

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POSITION TITLE:	<b>Senior Auditor</b>	GRADE LEVEL:	<b>P-5</b>
		DUTY STATION:	<b>Rome</b>
ORGANIZATIONAL UNIT:	<b>Office of the Inspector General, OIG</b>	DURATION *:	<b>Fixed Term: 3 years</b>
		POST CODE/N°:	<b>2001473</b>
		CCOG CODE:	<b>1A21</b>

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**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged  
Persons with disabilities are equally encouraged to apply  
All applications will be treated with the strictest confidence**

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#### DUTIES AND RESPONSIBILITIES

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Under the general supervision of the Inspector-General, OIG, the incumbent contributes to the improvement of risk management, control, and governance processes in FAO using a systematic and disciplined approach to ensure that internal audit activities comply with the provisions of the Charter of the Office of the Inspector General and with all relevant professional standards. In particular, the incumbent will:

- collaborate with the Principal Auditor and Inspector General in developing and implementing a comprehensive risk-based biennial audit plan for the Office that identifies, prioritizes, and targets for review the most significant risks of the Organization. The plan will include review/audits of activities and processes at FAO headquarters, Regional, Subregional and Liaison Offices, FAO country representations, field projects and regional servicing centres;
  - plan, organize, supervise, review and report in a managerial capacity on the work of the audit team assigned;
  - assess the adequacy and effectiveness of the Organization's internal controls, accounting and management systems;
  - perform efficiency, economy and value for money audits in regional and country offices and in specific audit thrust areas at headquarters to ensure that utilization of resources is in accordance with plans and budgets, in conformity with donor requirements and in the most advantageous terms for the Organization;
  - ensure audits are conducted in accordance with the Institute of Internal Auditor's (IIA) International Standards for the Professional Practice of Internal Auditing (Red Book);
  - conduct several important audit assignments at any one time, supervising, directing and reviewing the work of professional auditors or consultants;
  - prepare or review, as required, final audit reports for the Inspector General's review and approval;
  - present orally and in writing (through audit reports) to the Inspector General and senior management the results of the related audits, inspections and special reviews, including appropriate recommendations for improvements;
  - provide input to the overall policy, programmes, strategies and plans for the Office's audit programme;
  - advise the Inspector General on the development of biennial programmes of work and budgets;
  - conduct special management and advisory audits for senior management as required;
  - liaise with the External Auditor and, where appropriate, counterparts in other organizations on matters of mutual interest or concern, including the certification of the Organization's biennial accounts;
  - administer and control a part of the Office's budget as delegated by the Inspector General;
  - perform other related duties as required.
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#### MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced university degree in business or public administration, accounting, economics, or in other related fields, or certification from an internationally recognized auditing and accountancy body such as the Institutes of Certified Public Accountants, Association of Certified Chartered Accountants, Chartered Accountants, Certified Internal Auditor, or equivalent in other national systems
- Ten years of relevant experience in auditing in a wide variety of commercial enterprises, national government or international organizations which use modern auditing techniques including at managerial and supervisory level
- Working knowledge of English and limited knowledge of either French, Spanish, Russian, Chinese or Arabic

#### SELECTION CRITERIA

Candidates will be assessed against the following:

- Relevance and quality of experience in auditing (financial, performance, operational, IT etc.)
  - Extent of managerial experience and demonstrated leadership skills in implementing an audit programme
  - Relevance of education and professional training and certifications in auditing and accounting
  - Experience in auditing in developing countries would be an asset
  - Excellent communication skills both oral and in writing and report-writing skills in English
  - Ability to lead, manage, and develop staff
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Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

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#### REMUNERATION

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A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

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To apply: visit the iRecruitment website at  
<http://www.fao.org/employment/irecruitment-access/>

and complete the on-line application

**In order for your candidature to be properly evaluated, please ensure to complete the on-line application in all sections.**

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

**FAO IS A NON-SMOKING ENVIRONMENT**