



EUROPEAN COMMISSION

EuropeAid Co-operation Office

Thematic operations

European Union Election Observation Missions

Brussels, 15th October 2010

AIDCO/F2/EA/D(2010)

NOTE TO THE MEMBER STATES

CALL FOR CANDIDATURES FOR LONG TERM AND SHORT TERM OBSERVERS

FOR

A VOTER REGISTRATION ASSESSMENT AHEAD OF THE EU EOM TO SUDAN (LTO ONLY)

REPUBLIC OF SUDAN – VOTER REGISTRATION FROM 14TH NOVEMBER 2010

AND

AN ELECTION OBSERVATION MISSION (EOM) TO

REPUBLIC OF SUDAN - SOUTHERN SUDAN REFERENDUM 9TH JANUARY 2011

The European Union will deploy an Election Observation Mission (EU EOM) to Sudan to observe the forthcoming Southern Sudan Referendum currently scheduled to be taking place on 9th January 2011.

In preparation for the fully fledged EU EOM, the European Commission wishes to deploy as well a small core team of analysts and a limited number of long term observers to assess the Voter Registration exercise currently scheduled from mid-November in the 10 States of Southern Sudan and in a number of States in the North.

The European Commission wishes to begin the procedures for recruitment of:

1. 14 LTOS (LONG TERM OBSERVERS) FOR THE VOTER REGISTRATION ASSESSMENT. INDICATIVE AVAILABILITY DATES:

§ Tentative deployment dates: **from 9th November to 3rd December 2010** including travel days and in-country pre-deployment training.

§ The pre-deployment training and briefing for LTOS will take place upon arrival in Sudan.

2. 30 LTOS (LONG TERM OBSERVERS). INDICATIVE AVAILABILITY DATES:

§ Tentative deployment dates: **from 16th December 2010 to 15th January 2011** including travel days and pre-deployment training.

§ The pre-deployment training and briefing for LTOS will take place upon arrival in Sudan.

2. 30 STOS (SHORT TERM OBSERVERS). INDICATIVE AVAILABILITY DATES:

§ Tentative deployment dates: **from 1st to 14th January 2011** including travel days and pre-departure training.

§ The pre-deployment training and briefing for STOS will take place upon arrival in Sudan.

Important remark: the deployment dates are likely to be modified / delayed. The deployment period has been built on the calendar published on 07.10.2010 by the Southern Sudan Referendum Commission (SSRC) confirming the Referendum on 9th January 2011. The final decision on the exact dates of deployment will depend on the electoral calendar and will be communicated to selected observers and Member States at a later stage.

In order to ensure the recruitment of the observers and to respect the tight dates of the tentative deployment plan, the European Commission invites the Member States to submit candidates' names via the ROSTER:

1. Voter Registration Assessment

- at the latest **by 25th October 2010**
- **Up to 2** candidates for the position of Long Term Observers (LTOs)

Note:

Please indicate in the comment if the candidate LTO for the Voter Registration is also available for the EU EOM for the Referendum. Priority will be given to LTO confirming their availability for both phases, Voter Registration and EU EOM Referendum.

Proposed candidates not selected for the Voter Registration phase can be re-proposed for the EU EOM Referendum.

2. EU EOM Referendum

- at the latest **by 4th November 2010**
- **Up to 3** candidates for the position of Long Term Observers (LTOs)
- **Up to 3** candidates for the position of Short Term Observers (STOs)

Member states should ensure a fair balance regarding the gender and the professional background of shortlisted candidates.

3. CANDIDATE PROFILE

Applicants' references and professional experience might be checked and language proficiency in English tested through phone interviews by European Commission officials during the selection process.

1. Language proficiency: good written and spoken proficiency in English (level 3 = fluent) is a must. Knowledge of Arab language is a plus.
2. Previous experience in Sudan and/or in the region is an asset.

Important remark: Member States are invited to present candidates who participated in the previous EU EOM in Sudan. Since all EU EOM members should pass the UN SSAFE training and UNDSS training capacity in Sudan is limited due to the arrival of 500 electoral UNV, the Selection Committee will give priority to those candidates having already the UN SSAFE 2010 Certificate in Sudan from their participation in the previous EU EOM.

3. Previous electoral observation experience and/or other relevant experience including electoral training, technical assistance or experience in the region in relevant fields:

- § LTOs: minimum one (1) observation mission as an observer or core team member; Previous experience in EU EOM under challenging logistical and security conditions is an asset.
 - § STOs: minimum one (1) observation mission as an observer or core team member or relevant electoral training (preferably by NEEDS) or relevant previous work experience. Previous experience in EU EOM under challenging logistical and security conditions is an asset.
4. Previous experience of work as a civilian in a large scale international mission or in a human rights monitoring mission under challenging logistical and security conditions.
 5. Demonstrated commitment to democracy and human rights.
 6. Computer and IT (Microsoft Office Word, Excel, Access, Acrobat writer, Outlook) and internet browser and web mail software. Familiarity with use of Internet, Satellite phones, HF, VHF, GPS, BGAN.
 7. Excellent physical conditions and good health, which can afford long working hours and potential demanding physical efforts. Candidates should consult their government's health advisories. Successful candidates will be requested by the Service Provider to provide a Fit-To-Work certificate proving the conditions of good health of the candidate.
 8. Security conditions: observers will be deployed in a challenging security context and might face strict security regulations including restricted movements.
 9. Living conditions: observers should be willing to accept harsh living conditions when deployed in Sudan, including lack of power supply, water restrictions and poor road condition in certain areas.
 10. Full flexibility is required from the candidates in terms of mission timetable in case changes and delays might occur.

4. SELECTION OF SUCCESSFUL CANDIDATES AND INFORMATION TO BE PROVIDED TO SHORTLISTED OBSERVERS

1. The Commission will proceed with the selection of the observers in the framework of the criteria outlined in the European Union Council Decision “**EU Guides for the Selection of the electoral observers**” **Council Decision 8728/99 - PESC 165 - COHOM 4** and will inform the Member States of the final list of the selected observers.

<u>Tentative date</u> by which the Commission hopes to inform MS and selected/non-selected LTO for the Voter Registration Assessment	<u>26th October 2010</u>
<u>Tentative date</u> by which the Commission hopes to inform MS and selected/non-selected LTO and STO for the EU EOM for the Referendum	<u>9th November</u>

2. Previous evaluations during EU EOMs and NEEDS training sessions will also be taken into account.
3. The Commission will use for the Mission the data already existing in the ROSTER system: http://ec.europa.eu/europeaid/what/human-rights/election_observation_missions/index_en.htm. **The applications sent by email will not be taken into account.**

5. THE COMMISSION INVITES THE MEMBER STATES:

- to only propose candidates certifying their full availability for the entire period of the mission,

Notes:

Please indicate in the comment if the candidate LTO for the Voter Registration is also available for the EU EOM for the Referendum. Priority will be given to LTO confirming their availability for both phases, Voter Registration and EU EOM Referendum.

- to ensure an appropriate balance between the observers' past professional experiences (various types of public or civilian background);

Important remark: Member States are invited to present candidates who participated in the previous EU EOM in Sudan. Since all EU EOM members should pass the UN SSAFE training and UNDSS training capacity in Sudan is limited due to the arrival of 500 electoral UNV, the Selection Committee will give priority to those candidates having already the UN SSAFE 2010 Certificate in Sudan from their participation in the previous EU EOM

- to inform pre-selected observers to update their personal data in the ROSTER before the submission of their candidatures. For the entire selection process and the preparations for fielding, the Commission will only take into consideration the data as entered in the CV in the Roster (departure airport, passport data, e-mail addresses, telephone numbers, etc.). Should a CV not include all the required information, the applicant will be rejected. Further communication by the candidate or (like for example new departure airport, changed e-mail, etc.) shall not be taken into consideration.
- to rank in each category all shortlisted observers by order of suggested preference;
- to inform the observers of the information and terms of reference detailed in the annex to the present Note;
- to inform the observers about the challenging logistic and security conditions of their possible deployment in Sudan including difficult locations such as assignments to South Sudan;
- to inform the observers that English proficiency might be tested through phone interviews by European Commission officials during the selection process.
- to inform the observers to follow respectfully and at any time during their assignment as observers the EU code of conduct for election observer as well as the European Commission and EU EOM Core Team and Service Provider instructions, in particular security and safety instructions, upon deployment and throughout the mission.

Failure to follow the code of conduct (attached) and instructions may result in an anticipated termination of the observer's assignment, immediate repatriation to the place of residence and non-recommendation for future EU EOMs

- to inform observers of the security instructions and health precautions and requirements as published on the websites of their respective Ministries and Embassies. More information on health precautions and requirements will be communicated by the service provider to selected candidates at a later stage.

[Signed]

Patrice Lenormand
Head of Sector Elections

Annex:

§ Recruitment Information and Terms of Reference for Observers

CC: Mr. Bouratsis, Ms. Abbati, Mr. Nagoda, (AIDCO/F)
Ms. Wasilewska, Ms. Maugain (RELEX/B)