



POSITION TITLE:	Programme Officer	GRADE LEVEL:	P-4
		DUTY STATION:	Rome, Italy
ORGANIZATIONAL UNIT:	Operations and Resource Mobilization Support Service, TCSR	DURATION *:	Fixed Term: 3 years
	Policy and Programme Development Support Division, TCS	POST CODE/N^o:	0242446
	Technical Cooperation Department	CCOG CODE:	1A11

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged

DUTIES AND RESPONSIBILITIES

The Policy and Programme Development Support Division (TCS) aims to strengthen the linkages between the decentralized offices and headquarters technical departments in policy assistance, food security, programme and strategy development, resource mobilization and delivery, and associated capacity building in support of member countries and Regional Economic Integration Organizations.

The Resource Mobilization and Operations Support Service (TCSR) develops and implements FAO's Resource Mobilization and Management Strategy (RMMS). It provides (i) donor liaison services and programming support; (ii) awareness raising for FAO's priority areas of work and information on resource partners priorities and policies; (iii) effective monitoring and reporting on the use of voluntary contributions; (iv) capacity building for the development of resource partnerships; and (v) advisory support to FAO offices, at global and decentralized levels, and liaison offices.

Under the supervision of the Chief TCSR, and in close collaboration with relevant units at headquarters and in the decentralized offices, the incumbent will:

- act as the Service official channel of communication and manage the liaison and coordination with assigned resource partners, with a specific focus on middle income countries in Latin America;
- develop resource partnerships with national and regional institutions such as Ministries and Regional Cooperation Organizations;
- contribute to the development of innovative modalities for cooperation with resource partners and emerging donors
- establish longer-term partnership agreements including partnerships for knowledge transfer with the Latin American and African Regions;
- contribute to the development and implementation of FAO's RMMS;
- disseminate information within FAO on the policies and priorities of the middle income country resource partner(s) and prepare regular updated profiles and briefs on these resource partners;
- manage and monitor the project programme pipeline;
- facilitate operational clearance of development projects/programmes and monitor their implementation;
- provide management and operational support to projects/programmes, and ensure timely and adequate reporting to resource partners;
- contribute to the development and dissemination of tools for resource mobilization, including capacity building, preparation of training material and delivery of training/briefing sessions;
- act as a focal point for the Impact Focus Area - Comprehensive Framework of Action (CFA);
- assist with the development of the resource mobilization web site and other web communication tools;
- perform other duties as requested.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University degree in agriculture, economics, engineering or marketing.
- Seven years of relevant experience in development, programme management and experience in resource mobilization in multilateral organizations
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two, or Arabic, Chinese or Russian

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent of experience in programme management and resource mobilization in a field related to FAO's mandate
- Demonstrated experience of interaction with donors (especially emerging countries) in resource mobilization
- Extent of networking skills and experience with innovative financing and developing countries
- Knowledge of strategy development and results based management
- Extent of experience in disseminating knowledge and supervising/supporting staff
- Extent of diplomacy and communication skills (both oral and written) and experience in coordinating and negotiating with government counterparts
- Demonstrated results-based management capabilities and ability to work in teams
- Knowledge of innovative financing mechanisms for development

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

To apply: visit the iRecruitment website at
<http://www.fao.org/employment/irecruitment-access/>

and complete the on-line application

In order for your candidature to be properly evaluated, please ensure to complete the on-line application in all sections.

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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