



Issued on: 3 February 2014

Deadline For Application: 3 March 2014

---

POSITION TITLE:	<b>Senior Medical Officer</b>	GRADE LEVEL:	<b>P-5</b>
		DUTY STATION:	<b>Rome, Italy</b>
ORGANIZATIONAL UNIT:	<b>Medical Service (CSDM) Corporate Services, Human Resources and Finance Department (CS)</b>	DURATION *:	<b>Two years (fixed term)</b>
		POST CODE/N°:	<b>0042110</b>
		CCOG CODE:	<b>1.I.03</b>

---

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged  
Persons with disabilities are equally encouraged to apply.  
All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

---

#### DUTIES AND RESPONSIBILITIES

---

Under the overall guidance of the Assistant-Director General, CS and the supervision of the Chief Medical Officer, the Senior Medical Officer will perform clinical and medico-administrative duties related to the staff members and eligible dependents of the Rome based UN Agencies (FAO, WFP, IFAD and ICCROM) as well as staff members and eligible dependents located in field duty stations. In particular, the incumbent will:

- manage and oversee the acute care services provided by FAO and IFAD's medical units;
- Determine fitness for duty for newly appointed staff in Headquarters and field duty stations including staff deploying to hazardous and/or non-family duty stations;
- approve medical travel for staff and their dependants deployed to field duty stations, providing oversight of emergency medical evacuations via air/ground ambulance when required;
- provide medical input in the determination that an illness or injury is service incurred;
- coordinate the process of clinically evaluating and rating the permanent impairment of employees with service incurred injuries;
- provide input in the approval of claims of medical services linked to service incurred injuries;
- act as the Medical Adviser for the International Fund for Agricultural Development (IFAD), overseeing the occupational health services provided in that Organization and providing counsel to its management on all issues pertaining to staff health;
- review and prepare submissions to the FAO/WFP Staff Pension Committee of requests for disability benefits for staff members and their dependants;
- review and approval of requests for special child allowance and special education grants of staff with children with special needs;
- oversee and provide health education and health promotion programs and ensures appropriate training programs are implemented in order to maintain and develop the medical capabilities (e.g. health education, HIV/AIDS prevention, first aid, etc.);
- visit Field offices to assess local medical resources and advise staff through medical assessments and health education;
- act as Officer in Charge in the absence of the Chief Medical Officer;
- perform other duties as required.

#### MINIMUM REQUIREMENTS

Candidates should meet the following:

- Doctoral Degree in Medicine, including residency training in a medical specialty, preferably Internal Medicine or Occupational Health in addition to a valid medical license/registration to practice in home country
- Ten years of clinical experience with at least 5 years working in an occupational health setting and including travel medicine
- Working knowledge of English and of one of the other FAO official languages (Arabic, Chinese, French, Russian, Spanish)

#### SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in clinical medicine and occupational health including travel medicine
- Current knowledge of clinical medicine and occupational health including standard practices and procedures
- Excellent communication skills, both oral and in writing, and demonstrated ability to write clear and concise reports in English
- Knowledge of Italian would be an asset
- Demonstrated experience and ability in managing and leading a medical team
- Demonstrated ability to analyze medical-related information, to make sound judgment and a high sense of confidentiality and initiative

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

**\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

---

#### **REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

---

To apply: visit the iRecruitment website at

<http://www.fao.org/employment/irecruitment-access/en/>

and complete the on-line application.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**In order for your application to be properly evaluated, please ensure that all sections of the on-line application are completed.**

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

**FAO IS A NON-SMOKING ENVIRONMENT**