



Issued on: 6 June 2011

Deadline For Application: 5 July 2011

POSITION TITLE:	Information Management Officer	GRADE LEVEL:	P-2
		DUTY STATION:	Rome
ORGANIZATIONAL UNIT:	Statistics and Information Service, FIPS	DURATION *:	Fixed term: 3 years
	Fisheries & Aquaculture Policy and Economics Division, FIP	POST CODE/N°:	2001866
	Fisheries and Aquaculture Department, FI	CCOG CODE:	1A05

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged

DUTIES AND RESPONSIBILITIES

Under the overall supervision of the Chief, FIPS, and the direct supervision of the Senior Fishery Information Officer (FIGIS), the incumbent will, in close collaboration with counterparts in the Office of Knowledge Exchange, Research and Extension (OEK) and the Knowledge Information Systems Branch (CIOK), act as data manager within the Fisheries Global Information System Group (FIGIS). In particular, the incumbent will:

- maintain the FIGIS Metadata standard comprising a library of XML terms as well as the related data dictionary and schema, and assist in the promotion of its usage among the FIGIS partners, in particular in the context of the Fishery Resources Monitoring System (FIRMS) partnership;
- contribute to the design of data models and web-based user interfaces for applications developed under the FIGIS framework, including dynamic mapping components, and to the development and maintenance of graphic interfaces, within the FIGIS technological standards; summarise defects and compile improvements for next versions; participate in testing sessions; manage user rights;
- participate in the implementation of selected website development projects within the FIGIS framework; configure website navigation structure, create and edit web pages, and prepare databases content;
- prepare components for inclusion in training material, participate in training sessions, and provide technical assistance to FIGIS partners in order to implement protocols for data exchange;
- contribute to corporate and externally funded IS/ICT projects in which FIGIS is involved: provide requirements and user interface validation inputs; contribute knowledge on fishery data models, validate ontologies and other tools as requested.;
- liaise with the CIO Information Systems Officer for FI on all matters related to information technology;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University Degree in Natural or Agronomic Sciences, Communications or a field related to the work of the Organization
- Three years of relevant experience in information management applied to environmental sciences (preferably fisheries and aquaculture) which included web-based publishing and management of metadata standards
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two

SELECTION CRITERIA

Candidates will be assessed against the following:

- Relevance of experience in web-based publishing which included a web-master role and exposure to dissemination policies
- Relevance of experience working with front end applications including use of mark-up languages (HTML/XML) and interaction with software developers
- Relevance of working experience on Metadata and data management with XML and related approaches (DTD/XSD) and/or basic Relational Database Management Systems (e.g. Access)
- Extent of experience with geo-spatial applications
- Relevance of training experience
- Quality of interpersonal working relationships
- Quality of both oral and written analytical and evaluation skills on technical issues
- Demonstrated initiative, high sense of responsibility, ability to plan and organize work, resourcefulness working under minimum of supervision and as a member of a team

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* **The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to:

V.A 2550-FIP
Mr. M. Taconet, FIPS
FAO Viale delle Terme di Caracalla 00153 Rome ITALY
Fax No: +39 06 57052476
E-mail: VA-2550-FIP@fao.org

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